

Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: Upper Valley Educators Institute **Date of Report¹:** January 4, 2021 **Covering Quarter Ending:** December 31, 2020

Total Amount of Funds Awarded:

Section (a)(1) Institutional Portion: _____ Section (a)(2): _____ Section (a)(3): \$482,162 Final Report?

Category ²	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing emergency financial aid grants to students for tuition reimbursements ³				
Providing tuition discounts				
Covering the cost of providing additional technological hardware to students, such as laptops or tablets				
Providing or subsidizing the costs of high speed internet to students or faculty to transition to an online environment				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				

¹ Reports must be posted no later than 10 days after the calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. Please update this date if there are any changes or updates after initial posting. Any changes or updates after initial posting must be conspicuously noted.

² Please note that the categories listed may include categories that are applicable to only one or two, and not all, of the grant programs for which information must be reported on this form. Further, each category is deliberately broad and does not capture specific grant program requirements. For example, pursuant to Section 18004(c) of the CARES Act, the Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus...” and any applicable categories in the chart must meet this requirement. Please refer to the applicable Certification and Agreement and the Department’s HEERF FAQs for more information available on our HEERF website here: <https://www2.ed.gov/about/offices/list/ope/caresact.html>.

³ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended) per the Interim Final Rule published in the Federal Register June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. HEERF litigation updates can be found here: <https://www2.ed.gov/about/offices/list/ope/heerfupdates.html>.

Category ²	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations			\$16,750	Additional/expanded coaches and content experts for TIP and Literacy Educators Program.
Purchasing additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.				
Replacing lost revenue due to reduced enrollment			\$30,211	Reduced professional education enrollment (spring '20 and fall '20), curriculum & assessment (20-21), and literacy educators program (20-21).
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.) ⁴			\$51,579	Offsetting lost projected revenue in district contracts and grant funded projects
Purchasing faculty and staff training in online instruction			\$10,000	Teaching for diversity, equity & inclusion online summer training
Purchasing additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.			\$700	Upgraded camera, monitors, computers.
Campus safety and operations ⁵			\$7,724	Outdoor classroom, new tables, air filters, PPE, etc.
Other Uses of Funds ⁶			\$0	Accreditation expenses: Authorization for distance learning from ACCET
Quarterly Expenditures for each Program	\$0		\$116,964	
Total of Quarterly Expenditures	\$0		\$116,964	

⁴ Including continuance of pay salary and benefits to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

⁵ Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, to purchases of personal protective equipment (PPE), to purchases of cleaning supplies, to adding personnel to increase the frequency of cleaning, to the reconfiguration of facilities to promote social distancing, etc.

⁶ Please post additional documentation as appropriate and briefly explain in the "Explanatory Notes" section.